## SalemFive

This guide outlines the steps to access the New Check Positive Pay system. For non-Secure Browser customers (i.e. web login) skip to step 4 on page 2.

- 1) Open Secure Browser on your desktop and log in with your PIN.
- 2) On the Secured Apps page, click *Positive Pay*.



3) A new tab will open the NEW Check Positive Pay solution.



If you have any questions, please email cash.management@salemfive.com.

## **Check Positive Pay – How to Access**

## SalemFive

If you access Corporate Online Banking via the web, follow the below steps to access the NEW Check Positive Pay solution.

- 4) Open your preferred web browser on your computer and go to the Salem Five Corporate Online Banking webpage, then log into Corporate Online Banking.
- 5) From the Menu Bar select the Control & Recon drop down, then click *Positive Pay*. Once the page loads, click *Continue to Positive Pay*.

Dashboard Account Information Payments & Tran	Control & Recon	Administration My Settings		
Positive Pay You will now be taken to the Positive Pay site. Are you sure you want to do this?	Stop Payments ACH Positive Pay Positive Pay		Control & Recon	
			Stop Payments	
			ACH Positive Pay	
Continue to Positive Pay?			Positive Pay	

6) A new tab will open the NEW Check Positive Pay solution.



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